

PROJECT MANDATE FOR CAPITAL PROJECTS (UNDER £500K)

All Transport and Infrastructure Officers responsible for capital projects need to complete this Project Mandate for schemes to be approved through the Minor Works Governance Process as part of the Officer Delegated Decisions process through the Council Constitution

Project Title :	Collision Investigation & Prevention Programme 23/24		
Location of Works :	2 locations		
Project Manager/Officer :	Nat Porter		
Contact Details :	nat.porter@rotherham.gov.uk		
Description of the Project			
Two collision reduction schemes, and associated study work at –			
<ul style="list-style-type: none"> Bawtry Road junction with Atlas Street, Brinsworth (new street nameplate); and, Hard Road, Thurcroft (signing, lining and visibility improvements). 			
Programme also includes for studies in preparation for the 24/25 programme.			
Benefits & Outcomes:			
Explain how this scheme will support the Council/Service Priorities as well as funding priorities and wider policy/guidance etc. <i>Please note that these must be SMART (specific, measurable, achievable, relevant, timebound)</i>			
Objective 1			
Link to Council Plan objective	<ul style="list-style-type: none"> People are safe, healthy, and live well – in taking evidence-based steps to reduce the incidence of road traffic collisions. 		
Link to CRSTS objectives (where applicable)	<ul style="list-style-type: none"> Levelling up – in addressing recorded road traffic collisions with treatable common factors, a metric (when weighted for population) Rotherham performs poorly on relative to English metropolitan boroughs. (5.37 KSIs per 100,000 population, compared against English average of 3.10 for all English metropolitan boroughs). 		
Measure of success	Reduction in recorded injury collisions.		
Funding			
Please outline in the table below what total funding is available, from what source, over what timescales, from all sources including Capital and Revenue etc.			
Source	2022/23	2023/24	2024/25
CRSTS (capital)		£90,000	
Delivery Strategy/Procurement			
Please outline how this project will be delivered including ALL resource requirements (internal/external) e.g., how TROs/Design/Construction will be managed/delivered and what resources are constrained etc.			
Delivery to be procure through internal Highways Delivery and Lighting and Signing teams. Design to be on basis of walk and build with those teams, with support from consultants who completed studies (RPS) if affordable (this would be procured by call-off from existing framework).			

Costs (please indicate Capital or Revenue)					
		Total value	22/23	23/24	24/25
Fees	Feasibility	16,037		16,037	
	Business Case Development	-		-	
	Design	2,695		2,695	
	Project Management/Site Supervision	1,540		1,540	
	Surveys/TRO's/Other	963		963	
Build	Construction	26,950		26,950	
	Contingency	4,427		4,427	
	Inflation	1,925		1,925	
	Preparation for 24/25	19,160		19,160	
	Reserve	16,303		16,303	
	TOTAL COST	90,000		90,000	

Refer to cost calculator ([link](#))

Engagement Strategy		
<p>Working with Stakeholder and Engagement Officer please outline plan for engagement with public/members/resident etc. Should explicitly state what consultation has taken place with executive and ward members, and whether or not they support the proposals.</p> <p>Ward members will be briefed on works in advance of commencement. It is thought unlikely that road users or frontagers will be materially impacted by works; should any stakeholders be identified as impacted these will be written to in advance. The Cabinet Member has been engaged and is supportive of the proposed programme.</p>		
Risks		
<p>List the top three risks of the scheme and an indication of the probability and impact of each risk. Risks could include reputational, financial, political, or delivery risks.</p>		
Risks	Likelihood (1-5)	Impact (1-5)
Costs exceed budget	2	2
Visibility improvements at Hard Lane identified by consultant may not be entirely achievable as envisaged	4	2
Practical difficulties in tracking 'bitty' nature of programme	4	3
Key Milestones		
Activity	Date	
Approval of Scheme through Gateway 1	July '23	
Ward member briefings	July '23	
Delegate Programme Report Completed	July '23	
Delegated approval/C2D – Gateway 2	August '23	
Design – commence (as walk and build)	September '23	
Consultation (TRO) - start	Not applicable	
Gateway 4 signoff – A2C	November '23	
Construction/Delivery	December '23	
Completion	March '24	
Monitoring	March '27	